

Sandalwood X Fortune 500 Company

Office Ergonomics Program



Program Goal

Driving comfort, productivity, and employee well-being in the office environment

Project Description

For the past 22 years, Sandalwood has managed and advanced the office ergonomics program for an automotive client, offering employees valuable ergonomic resources and support. The program supports employees onsite and virtually by conducting ergonomic assessments of the workstation and equipment.

Dedicated time is scheduled to review recommendations and workplace habits with each employee, followed by a detailed report summarizing the assessment and listing the next steps for improvement.

The program works with multiple client departments and vendors to implement and support recommended equipment ensuring comfort, productivity, and risk reduction. Additionally, Sandalwood plays a key role in developing global ergonomic guidelines and equipment standards.

Through continuous improvement, the program evolves alongside changing workplace processes, technologies, and policies to maintain a proactive, sustainable approach to employee well-being.

Objectives



Conduct ergonomic assessments to optimize workstations and equipment to fit employee needs, enhancing health, productivity, and satisfaction.



Continuous improvement to the ergonomics program to align with evolving processes and policies.



Communication across client teams and vendors to support equipment implementation and ergonomic solutions.



Written reports following each ergonomic assessment to provide recommendations and feedback to the employee for implementation.



Spreading ergonomic awareness and education that promotes comfort, efficiency, and long-term health.

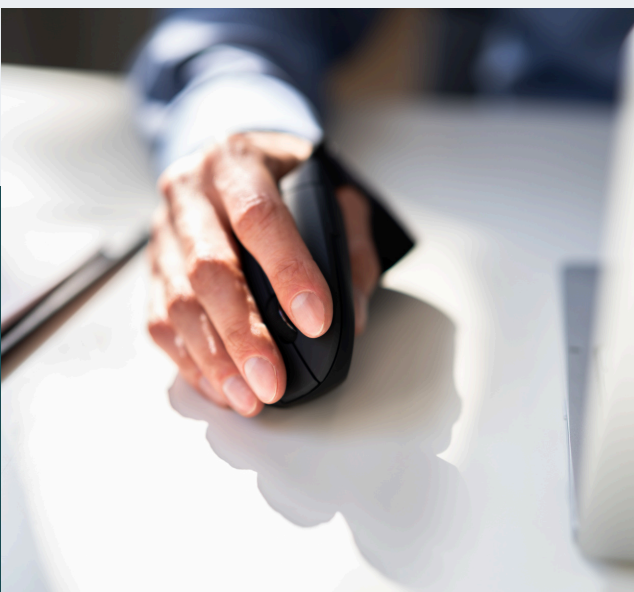


Creating employee resources that empower individuals to apply ergonomic practices both in the office and beyond.



RESULTS

- Conducted ergonomic assessments to optimize workstations, evaluate equipment and workplace habits, and provide guidance on office ergonomics to implement personalized, effective solutions.
- Developed a client SharePoint site that offers employee resources for ergonomic improvements including training modules, FAQs, equipment adjustment instructions, and an ergonomic assessment request form.
- Generated significant cost savings for the client by creating a system that redeploys furniture and equipment
- Managed ergonomic assessment requests from initial submission through evaluation and solution implementation, while tracking key metrics to identify trends and drive continuous program improvement.
- Hosted workshops that help employees develop ergonomic awareness and create healthier, more comfortable workspaces.
- Conducted building walkthroughs to map and track office equipment, ensuring optimal placement, efficient use of resources, and identification of ergonomic or safety improvements.



Sandalwood is an engineering and ergonomics consulting firm. Since starting in 1989, Sandalwood has designed over 3,000 projects that have executed strategic solutions for manufacturers.

By providing their knowledge, research, technology, and resources, Sandalwood supports its clients from the executive level to the factory floor so you can...

Work Smarter. Work Safer.

